



SPN 321A& B Service-Learning: Advanced Conversation – Spring 2010

<p>Prof. April Post</p> <p>Office Phone: X5621</p> <p>CB 2125</p> <p>Email: apost@elon.edu</p> <p>Website: http://facstaff.elon.edu/apost/</p> <p>Grades and attendance website: http://facstaff.elon.edu/apost/gradesonline/</p> <p>Supersite: http://revista3e.vhlcentral.com/</p>	<p>Office: CARL 318</p> <p>Office Hours: MWF 1:30-3:00 p.m. and by appointment</p> <p>Class meeting times: Sec. A: MWF 8:00-9:10</p> <p>Class location: Carlton 225</p> <p>Final exam: Sat. May 15, 8:00 a.m. -11:00 a.m.</p>	<p>Consult the Blackboard website for this course frequently. You are responsible for accessing and printing out material available there, including the syllabus, attendance policy, and assignment sheet when you are absent. If you are absent, you are expected to make up all work <i>before</i> the next class. Late work will be penalized one letter grade for each day it is late and will not be accepted after 5 days. For every absence over 3 (no matter the reason), 3 points will be subtracted from your final grade according to department policy. Follow directions carefully. Failure to follow them will result in points deducted from the assignment.</p>
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Texts and other required materials

- * Blanco, José A, María Isabel García and María Cinta Aparisi. Revista: Conversación sin barreras. 3rd ed. Boston: Vista Higher Learning, 2010. ISBN: 978-1-60007-856-9
- Supersite passcode for Revista: Conversación sin barreras. 3rd ed. (found inside the front cover of your textbook)
- In-class handouts posted on Blackboard
- A folder of your choice (pocket, three-ring, etc.), to organize all
- A **good** Spanish-English, English-Spanish dictionary. (Oxford, Simon and Schuster, Harper Collins). A very good online dictionary is www.wordreference.com if you choose not to purchase one.

*If you have purchased a *used* textbook, you will need to order the supersite passcode separately by going to www.vhldirect.com The ISBN is 978-1-60007-909-2 and the cost is \$27. The entire package (textbook and supersite) can also be purchased from this website. The ISBN is 978-1-60007-856-9 and the cost is \$78.

Course Description, Goals and Objectives

Description: Spanish 321 Advanced Conversation focuses on developing and improving your speaking skills in Spanish following the Language Proficiency Categories used by ACTFL (American Council on the Teaching of Foreign Languages) to determine language fluency. We will focus in turn on **description, narration, conversation and dialogue, and persuasion, discussion and debate**. The course places a strong emphasis on the acquisition of vocabulary and grammar necessary for acquiring these abilities. Prerequisite: Placement in SPN 321, completion of SPN 222 or permission of the instructor.

Goals: Following the ACTFL ratings (sheet found at the end of the syllabus), this course is designed to advance student language fluency to the mid- to high-intermediate or even low-advanced range. Cultural fluency will also be further developed.

Objectives: Following ACTFL categories (underlined below), students will complete the following tasks during the course:

1. Students will master vocabulary and grammar necessary to articulate very specific descriptions of people, places, animals and things.

2. Students will learn vocabulary, grammar, and effective strategies to conduct narration of anecdotes, events, jokes, summaries of stories, films, etc.
3. Students will learn vocabulary, grammar and oral strategies necessary for effective conversation and dialogue situations appropriate for soliciting and receiving information, and interviewing others.
4. Students will learn vocabulary, grammar and strategies of oral persuasion, discussion and debate, for both the day-to-day resolution of personal problems/conflicts, and the abstract, academic analysis of specific contemporary social/cultural issues where opposing views are researched and presented in organized, formal fashion (in debates).
5. In all speaking activities, accurate pronunciation will be a focus for improvement.
6. Improvement of listening comprehension abilities (which reinforce speaking abilities) will be targeted through in-class and out-of-class activities.
7. During the final week of the semester, each student will present her/himself for a 20 minute individual oral interview organized around the ACTFL categories.
8. Cultural fluency will be increased via use of authentic songs, dialogues and films from various Spanish-speaking countries, written material on cultural topics, literary selections, meetings in the Spanish Center and service-learning.

Additional Information about Course Activities and Requirements

General in-class behavior: This course is designed for you to develop effective speaking skills in Spanish; your progress depends on speaking ONLY SPANISH and not reverting to English when you feel frustrated. Think of our classroom as a "Spanish-only zone", so as soon as you enter the door, all communication, including before and after class, should be in Spanish. If you stick to Spanish, you will learn strategies for "talking through" situations where you don't know all the vocabulary, or the specific word (circumlocution). Unless I indicate an exception (e.g., when using Spanish to elicit English-language concepts or idiomatic expressions), **all** group and pair work must stay on task and be in Spanish.

When your classmates give oral presentations, you are expected to listen actively and respond orally, commenting on or asking questions about the information communicated. I will assign grades for general participation two times during the course (mid-semester and end of term). For further information on how participation is graded, consult the criteria listed below.

For an A (Superior)

- Play a leading role in class discussion.
- Daily, thoughtful contributions in Spanish.
- Speak Spanish from the moment you enter the classroom.
- Always have homework and other materials prepared.

For a B (Good, Above Average)

- Play an active role in class discussion.
- Frequent, thoughtful contributions in Spanish.
- Almost always speak Spanish from the moment you enter the classroom
- Most of the time have homework and other materials prepared.

For a C (Average)

- Play a reasonably active role in class discussion.
- Speak up occasionally in Spanish when called upon.
- Sometimes speak Spanish from the moment you enter the classroom.
- Sometimes have homework and other materials prepared.

For a D (Deficient) or F (Failing)

- Let others handle most of the discussion.
- Speak up rarely to occasionally and/or use English when doing so.
- Almost always speak English from the moment you enter the classroom.
- Rarely have homework and other materials prepared.

Initial chat: Within the first week and a half of class (by Fri. Feb. 12th), each student needs to come to my office in Carlton 318 for an initial meeting/evaluation. During this meeting I can begin to know you, find out what you hope to attain in the course, and gain an idea of the strengths/weaknesses of individuals and the class as a whole. The meeting will take about 10 minutes. When you arrive you will submit the "Información personal" sheet to me already filled out, and we will chat in Spanish. At the end, we will talk a few minutes in English about your personal goals for the course. This meeting

will count as a speaking grade; however, your initial level of Spanish will not affect the grade. The "Información personal" questionnaire is on Blackboard under Course Documents.

Debates: We will have three culturally-relevant debates over the course of the semester to be decided by the class. Teams of about four students will be in charge of presenting the issues by assuming the identity of someone closely-linked to the issue and taking on that person's viewpoints as his/her own. Each team will submit a list of necessary vocabulary for the rest of the class to learn AT LEAST 7 days BEFORE the scheduled debate. Students will receive one grade for the debate they prepare and another grade for their participation and reactions to the other debates. As we get closer to the first debate, I will provide you with more specific information.

Final Oral Interview: At the conclusion of the course, each student will have a 20-25 minute individual interview with me, to assess their ability to accomplish the linguistic tasks practiced in the semester. For further information, please consult the "Entrevista Final Grading Sheet" form appended to this syllabus.

Vocabulary acquisition: You will constantly be learning new words from a variety of sources and so will need to master usage on a regular (almost daily) basis. In addition to vocabulary assigned from the textbook, some materials will be distributed via Blackboard. It is your responsibility to print them out and master them. All such materials should be stored in a folder of your choice and brought to class each meeting.

Listening comprehension and cultural competency: Improving listening comprehension and cultural competency will be another course activity, because it reinforces speaking, and because if you cannot understand what a native speaker says to you, and the context in which they are saying it, you cannot enter into conversation and/or you may have cultural misunderstandings. In addition to our service-learning project, we will use a variety of methods to work on these areas.

Once a month, from February-April, you will practice your listening and speaking skills with a native speaker in the Spanish center "El Centro" (first floor Carlton). Each month, you will need to sign up for 1, 30-minute time slot. February's sign-up sheet will be passed around the second day of class and will then be posted in the Spanish center. Sessions will last approximately 20 minutes, and suggested conversation topics will be provided on Blackboard. At the end of each month, we will use what you've talked about with the native speakers to initiate a class discussion and following the discussion, you will have 10-15 minutes to write a reflection about what's been shared.

Other ways you can improve your listening comprehension and cultural competency are by listening to Spanish music, Spanish language videos (Belk library has a nice collection and the Spanish center shows films on a regular basis), Spanish-language radio on the Web, and/or Spanish-language television (channel 56). In class, we will view 5 award-winning 'movie shorts' (cortometrajes) and you will be asked to complete comprehension activities on the Supersite based on these cortos. These materials are available to you for re-viewing on the Supersite.

You will also attend at least one cultural event during the semester and submit a 1-2 page critique *in Spanish* of how culture was presented and your reaction to the event. The critique needs to be turned in no more than a week after the event with the rubric from Blackboard stapled on top. Options may include events in the Spanish Center or La Casa de Español, presentations in Spanish available to the entire Elon community, or another event approved by me. I encourage you to find songs, TV programs and movies on your own. The more you listen to materials in Spanish, over and over, on your own, the more you will progress both in listening and speaking.

Reading, writing and grammar practice: Our text includes excellent articles and literary selections which present vocabulary in context and provide authentic examples of usage. It also covers six grammar topics that traditionally pose problems for students. Exercises will be assigned periodically on the Supersite to test your knowledge of textbook material and must be completed before class. The supersite can be found at: <http://revista3e.vhlcentral.com/> and you should enroll in this course by following the instructions posted to Blackboard under Course Documents. Written quizzes and exams will test acquisition of vocabulary and grammar topics discussed.

Quizzes and Exams: Periodic quizzes are scheduled to help you keep up-to-date with acquisition of new words and control specific grammar points. Make-up quizzes are not given, unless you have a university-sponsored organization conflict. Please contact me in advance if you will miss a quiz. One major written exam will be given about mid-semester. The final oral exam is cumulative and will take place in my office, Carlton 318, during the last week of April.

Service-learning aka the "Amigos Club" project: The purpose of the academic-service project is to build a relationship with 2-3 English Language Learners (ELL) at Broadview Middle School and to allow all students to practice their speaking skills in the target language (English for the Broadview students and Spanish for the Elon students). The project is

designed to give you the opportunity to learn about the Hispanic culture and to positively impact the quality of education for English Language Learners.

Each member of the course will spend *approximately* 12 hours getting to know their amigos and their family. We will have an initial gathering at Broadview Middle to get to know one another and then we'll have conversations in Spanish with each other via webcam about once a week. We'll also have a few social activities throughout the semester. (See below for a list of events.) Please let me know in advance if you will be unable to attend an event so that I can make arrangements for your amigo(s) to work with another group. Successful completion of this project counts as twenty percent of your final grade. Your participation in this service-learning project will be noted on your Elon Experiences transcript.

Because of the nature of service-learning projects, it's important to be flexible. Please inform me promptly if you are having difficulties. I will do the best I can to work with you and our contacts at Broadview to find a solution. I hope you will be inspired as you work with your amigos by knowing that exposure to university life can have significant impact on their future academic plans.

In the middle and at the end of the semester, students will bring journal entries based on the Integrated Processing Model by Dr. Pam Kiser (word-processed, double-spaced, 3-4 pages in length) reflecting on their mentoring experiences to class. These will be used as conversation starters for in-class discussions and will be turned in at the end of class. Students will also work with their amigos to create an ethnography about one of their amigos to be presented during the final exam period. Remember to take pictures to use in your presentation!

Important Amigos Club dates (please write these in your planner and let me know in advance if you can't attend)

Initial gathering for Broadview amigos and their parents in Broadview's library	Fri. Feb. 19 th 3:30-4:30
Webcam topic: introductions	Mon.-Fri. Feb. 22-26
Webcam topic: relationships and traditions	Mon.-Fri. Mar. 1-5
Tour of Elon and baseball game	Sat. Mar. 6 th 2:15-5:00
Webcam topic: interviews	Mon.-Fri. Mar. 8-12
Webcam topic: common reading	Mon.-Fri. Mar. 15-19
Webcam topic: class pick	Mon.-Fri. Mar. 29-Apr. 1
Webcam topic: future plans	Mon.-Fri. Apr. 12-16
Conservator's Center Tour in Mebane	Sat. Apr. 17 th 10:00-12:00
Webcam topic: common reading 2	Mon.-Fri. Apr. 19-23
Webcam topic: class pick	Mon.-Fri. Apr. 26-30
Final dinner at Broadview	Sat. May 1 st 6:15-8:00
Go to Broadview to complete interviews	Fri. May 7 th 3:30-4:30
TBA: Soccer game	

Grading

Elon defines grades as follows: A is for superior work; B for above-average work; C for average work demonstrating a basic understanding of the subject; D for passing with deficiencies; F for failure.

Grading Scale: A	93-100	C	73-76
A-	90-92	C-	70-72
B+	87-89	D+	67-69
B	83-86	D	63-66
B-	80-82	D-	60-62
C+	77-79	F	0-59

Grades will be determined as follows:

Oral work (individual and small group presentations)	20%
Written work (Supersite homework, 1 cultural event critique, periodic pruebas, in-class reflections)	20%
Mid-term written exam	10%
Final oral interview (cumulative)	10%
Debate work	10%
Service-Learning "Amigos Club" (participation, 2 written reflections, final oral presentation)	20%
Preparation, participation (staying on task, using only Spanish, contributing positively)	10%
Total:	100%

NOTE: I keep track of your grades and attendance using an online grade program. The website to access your grades is <http://facstaff.elon.edu/apost/gradesonline/> and will be updated at least once a week. It is YOUR responsibility to check your grades and attendance to verify the information I have entered. Please be sure to check this site frequently and let me know immediately if you see any error in your grade and/or attendance. The default password is your student id. If you would like a different password, please e-mail it to me. Passwords should be a minimum of 7 letters and/or numbers.

Academic Message

An Elon student's highest purpose is Academic Citizenship: giving first attention to learning and reflection, developing intellectually, connecting knowledge and experiences and upholding Elon's honor codes.

Elon's honor pledge calls for a commitment to Elon's shared values of Honesty, Integrity, Respect and Responsibility. To be clear about what constitutes violations of these values, students should be familiar with the Judicial Affairs policies in the student handbook, including violations outlined at <http://www.elon.edu/e-web/students/handbook/violations/default.xhtml>. Students with questions about the specific interpretation of these values and violations as they relate to this course should contact this instructor immediately. Violations of the academic-related areas will be documented in an incident report to be maintained in the student's judicial record, and may result in a lowering of the course grade and/or failure of the course with an Honor Code F.

Please be aware that you are not allowed to use online translators or receive help from anyone on your assignments without prior approval from the professor.

Academic Accommodations for Disabled Students: If you are a student with a documented disability who will require accommodations in this course, please register with Disabilities Services in the Duke Building, Room 108 (278-6500), for assistance in developing a plan to address your academic needs. For more information about academic accommodations, please visit <http://www.elon.edu/e-web/academics/advising/ds/>

Religious Holidays: In recognition that observance of recognized religious holidays may affect students' classroom attendance and the submission of graded work in courses, Elon University has established procedures to be followed by students for notifying their instructors of an absence necessitated by the observance. This policy reflects the University's commitment to being responsive to our increasing diversity and to encourage students' spiritual development. Please notify your instructor within the first week of the semester (by Sept. 7, 2009) that you will miss class in order to observe a religious holiday. Official notification requires that you complete the Religious Observance Notification Form found at http://www.elon.edu/e-web/students/religious_life/ReligiousHolidays.xhtml. In addition, you must send another notification to your instructor at least one class before each absence and you must make prior arrangements with your instructor for completion of any work missed during your absence.

Attendance policy: Regular attendance is required; this is a skills-development course, and your progress in learning Spanish depends on active participation each day. To allow for illness and other unforeseen circumstances, you are allotted 3 absences. (Three late arrivals and/or early departures constitute one absence.) Every absence over 3, excused or unexcused, will result in your final grade being lowered by 3 points. If you are late to class or cannot come, you are responsible for telling me the reason so it can be documented. You can track your absences on the grades and attendance website: <http://facstaff.elon.edu/apost/gradesonline>
Please read carefully the department attendance policy found at the end of the syllabus and online at http://www.elon.edu/eweb/academics/elon_college/foreign_languages/student/attendance.xhtml

If you are absent, you must print out the assignment sheet from Blackboard and make up your work BEFORE the next class. Late work will be penalized by one letter grade each day it is late and will not be accepted after 5 days. Please check this site regularly for updated information and assignments.

Class Absences Due to Flu-Like Illness: If you are experiencing flu-like symptoms, please *do not come to class*. You should stay home and self-isolate according to CDC recommendations. Notify me via e-mail as soon as you realize you are ill and cannot attend class. Students who are ill and have flu-like symptoms should consult with Health Services by phone or in person regarding their illness. This will allow for appropriate assessment and treatment and will also create a documentation source for notifying faculty members if a student must self-isolate and miss classes. There are procedures in place for notifying faculty when students are ill and cannot attend class.

E-mail: Be sure to check your e-mail daily in case there are changes in assignments, announcements about events, etc. It is your responsibility to keep your Elon mailbox in working order. (Empty unnecessary deleted items and sent items frequently to avoid using all of your space.) Please do NOT e-mail assignments to me. If you are absent and need to turn in your work, you can put it in my box outside my office in Carlton 318.

Blackboard: If you are absent, homework and daily class activities will be posted on Blackboard shortly after class so that you can turn in missed assignments BEFORE the next class. Late work will be penalized one letter grade for each day it is late and will not be accepted after 5 days. Please check this site regularly for updated information and assignments.

Following directions: This is an important life skill and one that will be emphasized. Failure to follow directions on any assignment will result in points being deducted from the assignment. Please pay close attention to due dates, how you should turn in an assignment, attaching rubrics to the tops of assignments, etc. Late work will be penalized one letter grade for each day it is late and will not be accepted after 5 days.



Sílabo tentativo de lecturas, actividades y exámenes

Note: Although I do not expect to do so, I reserve the right to alter indicated assignments for pedagogical reasons. Specific homework assignments, quizzes, mini-presentations, etc. will be given out weekly throughout the semester. Exam days should not change.

Fecha (DUE DATE)	En clase ese día	Información adicional	Amigos Club
FEBRERO			
3	Introducción al curso. Traer el sílabo a clase. <ul style="list-style-type: none"> Sign-up for your initial meeting with Prof. Post and your first conversation with a native in El Centro during class 		
5	Empezar Primera Unidad: DESCRIPCIÓN Actividades en clase		
8	Primera mini-presentación individual		
10	Clase en el LMC (Language Media Center, Carlton 212)		
12	<i>Revista</i> Cap. 1 Prueba: Descripción de objetos	Ultimo día para la charla con Prof. Post	
15	<i>Revista</i> Cap. 1		
17	<i>Revista</i> Cap. 1		
19	<i>Revista</i> Cap. 1		Reunión inicial 3:30-4:30 Leave Boney Fountain at 3:10 to go to Broadview Middle and return by 5:00
22	<i>Revista</i> Cap. 1 Prueba: Descripción de animales y personas; ser/estar/haber		Webcam topic of the week: introducciones
24	Empezar Segunda Unidad: NARRACIÓN <i>Revista</i> Cap. 1		
26	<i>Revista</i> Cap. 2 Discusión sobre la primera conversación con nativo del Centro de Español-trae notas Firmar para la segunda conversación con nativo en el Centro de Español		
MARCH			
1	Segunda mini-presentación		Webcam topic of the week: relaciones y tradiciones
3	Terminar mini-presentaciones <i>Revista</i> Cap. 2		
5	<i>Revista</i> Cap. 2		
6			Tour of Elon and baseball game: 2:15-3:00 tour-meet at Boney Fountain 3:00-5:00 game
8	<i>Revista</i> Cap. 2		Webcam topic of the week: entrevistas

10	<i>Revista</i> Cap. 3 Prueba: Narración; pretérito e imperfecto		
12	<i>Revista</i> Cap. 3		
15	Empezar Tercera Unidad: CONVERSACIÓN y DIÁLOGO		Webcam topic of the week: lectura común
17	<i>Revista</i> Cap. 3		
19	<i>Revista</i> Cap. 3	Reflexión escrita #1 sobre el Service-Learning	
22-26 NO HAY CLASE – Vacaciones de primavera			
29	<i>Revista</i> Cap. 4		Webcam topic of the week: la clase escoge
31	<i>Revista</i> Cap. 4 Discusión sobre la segunda conversación con nativo del Centro de Español-trae notas Firmar para la tercera conversación con nativo en el Centro de Español		
APRIL			
2	<i>Revista</i> Cap. 4 y Repaso	Lista de vocabulario para el primer debate electrónicamente en Bb (los presentadores)	
5 NO HAY CLASE – Feliz día de Pascua			
7	EXAMEN ESCRITO DE MEDIO SEMESTRE		Webcam topic of the week: planes futuros
9	Empezar Cuarta Unidad: PERSUASIÓN, DISCUSIÓN, DEBATE <i>Revista</i> Cap. 5		
12	Debate 1		
14	<i>Revista</i> Cap. 5	Lista de vocabulario para el segundo debate electrónicamente en Bb (los presentadores)	
16	<i>Revista</i> Cap. 5		
17			Conservator's Center in Mebane Leave Elon at 9:30 am, Tour at 10 am, Return by 12
19	<i>Revista</i> Cap. 5		Webcam topic of the week: lectura común 2
21	Debate 2		
23	<i>Revista</i> Cap. 5	Lista de vocabulario para el tercer debate electrónicamente en Bb (los presentadores)	
26	Las desaparecidas de la ciudad Juarez	Exámenes orales en Carlton 318 (firmar para	Webcam topic of the week: la clase escoge

		un horario)	
28	Las desaparecidas de la ciudad Juarez	Exámenes orales en Carl 318 (firmar para un horario)	
30	Debate 3		
MAY			
3	<i>Revista</i> Cap. 6		
5	<i>Revista</i> Cap. 6		
7	<i>Revista</i> Cap. 6		Trabajar en los proyectos finales 3:30-4:30 Broadview Middle. Leave at 3:10 and return by 5:00.
10	<i>Revista</i> Cap. 6	Reflexión final escrita del proyecto de Service-Learning	Entregar la hoja de validación de horas—aproximadamente 12 horas

***** FINAL EXAM: ETHNOGRAPHY OF AMIGO/A *****
Saturday, May 15th, 8:00 am to 11:00 am

Oral exam: Sign up for a time to talk to me in my office (Carlton 318) during the last week of April.

You must be present at the final exam time listed above. Only the department chair, Dr. Scott Windham (Carlton 230-A, ext. 5646) can grant an exception.

Class Participation and Attendance Policy of the Department of Foreign Languages:
(REVISED August 2007)

In Elon's Department of Foreign Languages, **class participation** is a major component of a foreign language course and a great deal of the development of foreign language proficiency occurs as a result of activities conducted in class.

Expected class participation includes:

- coming to class prepared
- being attentive and actively engaged
- volunteering often
- answering and asking questions frequently
- responding in class in complete sentences in the target language
- demonstrating effort throughout the semester
- adhering to the Elon academic and social honor codes.

Attendance is taken at the beginning of class. A student is expected to arrive on time and be present for the entire class period. Take care of personal needs (bathroom break, phone calls, eating, etc.) prior to class. All electronic devices must be turned off and stored prior to the start of class. After an initial violation, each subsequent violation of this policy will count as one absence. Three late arrivals or three early departures or a combination thereof constitute one absence. To allow for illness or other unforeseen situations, students in a semester-long 4 s.h. course are allotted the equivalent of one week's worth of class in absences before a penalty is imposed (e.g. 3 absences for a class that meets three times a week; 2 absences for a class that meets twice a week; fewer absences are allotted for winter and summer courses and for half-semester courses). Excused and unexcused absences count the same. Each absence beyond the limit will result in **your final course grade being lowered by 3 points per absence** (e.g. from 90 to 87 for one excessive absence). Excessive absences caused by serious health problems will be evaluated on a case-by-case basis. Participants in official Elon special programs, including intervarsity athletics, music and theatre, should consult the policy at the bottom of this page.

Assignments: Frequent homework is necessary and expected in a foreign language class. Individual professors will provide the course policy regarding assignments, how they are counted, arrangements on late assignments, etc.

Exams: The department has a policy of no make-up exams. In extreme circumstances or emergencies, contact the professor before the day of the scheduled exam. Follow-up documentation from the Dean or the infirmary is required.

Special policy for participants in Elon-sponsored events, including intervarsity athletics, music and theatre, which require frequent absence from class:

- 1) Participants in intervarsity athletics and other sponsored activities must provide a copy of the travel schedule at the beginning of the semester. Students are expected to be in class on a travel day if the class meets before the scheduled departure time.
- 2) Other activities (training, practice, physical therapy, rehearsals, etc.) must NOT be scheduled during class time.
- 3) For any absence, students are responsible for making up tests at a time that is convenient for the professor and for turning in any assigned work in a timely manner (preferably before departure). Surprise quizzes cannot be made up at all.
- 4) Students are expected to make up for their lack of class participation during travel days by being extra-prepared and especially active during the days when they are present.

All travel-related absences together count as one absence. This allows student-athletes or participants in other college activities that require travel a maximum of one or two other absences without penalty.

A student's continued enrollment in this foreign language course implies his/her understanding of the departmental policies with regard to attendance, lateness, participation and make-up work.

ACTFL RATING SHEET (Reference)

pronunciation: ___(high) ___ (med.) ___ (low) pace: ___(halting) ___ (average) ___ (fluid)

<u>Strength</u>		<u>Weakness</u>
	<u>Novice</u>	
_____	basic lists of words	_____
_____	choice questions	_____
_____	minimum courtesy vocab	_____
_____	very easy information questions	_____
	<u>Intermediate</u>	
_____	talk on topics	_____
_____	sentences in strings	_____
_____	descriptions	_____
_____	the student asks questions	_____
_____	use props	_____
_____	basic role-play (green card req.)	_____
	<u>Advanced</u>	
_____	talks in paragraphs	_____
_____	narrates in present, past, future	_____
_____	tells of personal disaster	_____
_____	description (ciego)	_____
_____	current events (personal)	_____
_____	compare and contrast	_____
_____	explanations	_____
_____	orange card (comp.)	_____
_____	negotiation	_____
	<u>Superior</u>	
_____	hypothesize	_____
_____	support opinion/contrary	_____
_____	switch to target culture	_____
_____	abstract/hypothesis	_____
_____	opinion, not examples	_____
_____	circumlocute	_____
_____	unfamiliar situation (yellow)	_____

Acceptance of Syllabus

Please sign and return this page at the first or second class meeting.

I have a printed copy of the syllabus for Spanish 321, and have read and understood it. All of the course provisions and requirements as described in the syllabus are clear to me.

In particular, I have understood and agree to:

- The course goals and objectives.
- The service-learning component.
- The academic integrity provisions.
- The attendance and tardiness policies.
- The provisions for evaluation and assessments.

(Print Name)

(Signature)

(Date)